



# HVM CONVENT SCHOOL

(A Senior Secondary School)

Affiliated to C.B.S.E, New Delhi (Affiliation No. 1630652 School Code 20632)

KARAMSAR COLONY, NEW SUBHASH NAGAR, BASTI JODHEWAL, LUDHIANA, PUNJAB.

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PCIR/101/2025-26

Date: 16.02.2026

## Circular

**Subject: Important Instructions for Class X – Board Examination**

*Dear Students*

Please follow the instructions carefully to ensure a smooth and disciplined examination process.

- All students must reach in the school by **08:40 AM**.
- School buses will depart for the examination centre at **09:10 AM sharp**.
- Come in **proper school uniform** only.
- Students must sit in the **bus allotted** to them by their class teacher while going to and returning from the examination centre.
- It is **mandatory to carry your School ID Card and Admit Card**. Entry will not be allowed without these.
- **Only Transparent stationery pouch** and a transparent **water bottle** are allowed at the examination centre as per board guidelines.
- **Check your Roll number and Room Number** carefully **before entering** the examination centre.
- **Maintain discipline** and proper behavior at all times.
- Do not roam here and there inside or outside the centre premises.
- **Disrespect** towards examination staff, invigilators or fellow students will **result in disciplinary measures**.
- Strictly **avoid** any kind of **unfair means**. If found involve, strict action will be taken as per board rules.
- Make sure to **collect back you belonging** from the examination centre mentioned above.
- **Leave the examination centre after permission** from the teacher on duty in proper discipline.

*All students are expected to maintain the dignity of the school and follow the instructions sincerely.*

*Best wishes for your examination.*

**Principal**